

grant assessment form

1 Purpose of the group

The promotion of traditional music, song and dance of Scotland and other nations.

2 Purpose of the grant

To support the Kilmarnock Folk Weekend 25 –27 October which consists of a ceilidh, concert, master classes, workshops and schools ceilidhs.

Artists Fees & Expenses £2657

Sound Crew & Expenses £450

Publicity & Admin £875

3a How many people are on the group's Management Committee? Awaiting info

3b What is the group's total membership? Awaiting info

3c How many people in the group would benefit from the grant? All

3d How many people usually attend the group? Awaiting info

3e How many people are expected to attend? At least 400*

*based on numbers of participants in only the schools element last year

4

How will the grant develop the group/organisation or benefit the local community?
 I am unclear on several elements of this proposal. However the group makes a regular application to East Ayrshire Council for the folk festival which is a well attended and established annual cultural event. The schools element is only 1/5 of the total project spend but attracted last year 339 participants.

5	Total cost of project	£ 4000
	Amount of grant requested	£ 2000
	Bank Balance(s)	£ 194.99
	Date 22/3/02	
	Details of the second bank account - 'festival account' has not been included with the application. Group are sending this to me next week.	
	Where the group has more than one bank account all balances should be recorded	
	Cash in hand	£
	Date	
	Name of other funding source	
	Amount and date of grant	
	£	Date

6	Recommendation	
	Support	x
	Refuse	
	Defer	
	Amount Recommended	£ 1600
	Reason for recommendation	
	Please see note at end of assessment	

7 **If latest bank balance exceeds the cost of the project or is substantial, are these funds ring-fenced for the normal activities of the group or can they contribute to the cost of the project?**

8 **Does the project represent value for money?** **Yes x** **No**

9 **If there are any revenue implications how will they be met in future years?**

10 Cross boundary grant (if applicable) and division per committee (the calculation should identify the corresponding number of individuals within the respective Local Committee areas who will directly benefit from the grant award)

	Cumnock Area	26% £320	Kilmarnock Central	11% £320	Northern Area
	Doon Valley	26% £320	Kilmarnock South		Other areas outwith East Ayrshire
11% £320	Irvine Valley		Method of Division		
26% £320	Kilmarnock North		Even split between 5 Local Committees.		

Reason for recommendation

The application form is not complete and I have queries over the financial accounts. There are several bits of information that have been requested which will be sent to me next week when the contact returns from holiday.

The group should be awarded the money based on the following conditions of grant; 1) All financial statements forthcoming and found to be proper. 2) Greater forward planning and improved project management in evidence for any subsequent applications. 3) Group should investigate possible funding directly from schools for the school element. 4) Group should collect information on attendees and liaise with Community Services in this regard.

5) In terms of future applications, it would be difficult for me to advise funding the festival without seeing evidence of audience and programme information for the festival. The group should also be encouraged to apply earlier for a grant next year.

AGENDA